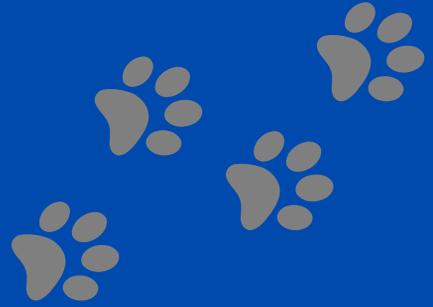


PetExec

User's Quick Guide

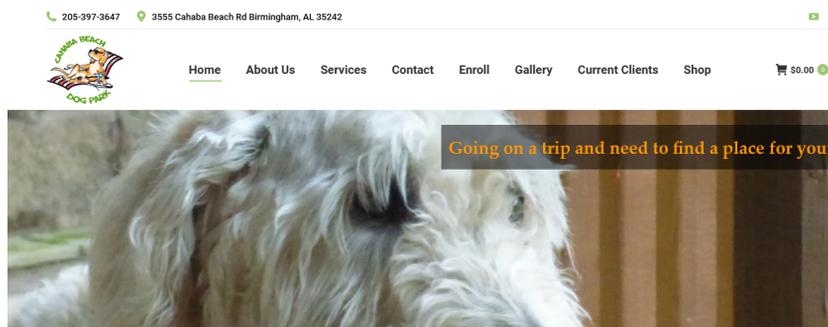


PetExec Client Portal User's Guide

PetExec client portal is Cahaba Beach Dog Park's online resource for our clients to book appointments, view billing information, send communications and view webcams. Once registered as a new client all of your pet's information will be stored in one place that can be easily viewed from a computer or phone.

Getting Started

All new clients will need to go through the short online registration process to complete registration for your dog. The new client link is located on our website. From the homepage click [Enroll](#) and then [New Client Form](#). From here you will complete the owner's information and your dog's information.



Enrollment

To provide us with the information we need to better serve you and your furry family members, please register yourself and your pets through our client portal.

Click the following link to complete owner registration in portal: [New Owner Registration](#)

****All pets must be up to date on their DHLPP, Bordetella, and Rabies vaccinations.**

****Males 7 months or older are required to be neutered and females 6 months or older are required to be spayed in order to participate in group daycare or dog park activities.**



▲ New Client Form

New clients can submit all needed info here.

Required*

New Client Form

Create an Owner for Cahaba Beach Dog Park

Directions: Fill out the form. Once created, you will be able to log into the system using the credentials provided here. This form requires Javascript and Cookies to be processed. Please enable before continuing.

Note: Field names with a * are required.

In the event the system detects that you already have an account, you can reset the login credentials by using our [Reset Password](#) function, which will email the information to the requested email address.

First Name *

First Name

Last Name *

Last Name

Username *

username

Password *

Enter New Password

Password Again*

Enter New Password Again

Don't forget that once you complete the owner's page and it refreshes you must click 'Add Pet' for the next step.

As a newly added client you will receive next step information by email. This will explain our Meet & Greet day and get you and your dog one paw closer to daycare playtime, boarding vacations and spa day baths.

Don't forget to download the PetExec Mobile app for iPhone or Android so you can access all of the client portal tools from your phone.

Registered Client Access

Once registration is complete you will be able to have complete access to your dog's profile.

- Upload current vaccinations
- Text or email the staff
- Make, change or cancel reservations for boarding
- View your boarding dog's [webcam](#)
 - Webcam access is available by clicking CBDog iDogCams from your portal homepage. No need for separate passwords. Once your dog is signed in for boarding your camera will be active.
- Change your dog's boarding instructions prior to check-in
- View boarding and daycare history
- View billing and purchase history

Desktop View

Cahaba Beach Dog Park
Today is: 11/14/2023

Cahaba Beach Dog Park Menu Options

Account Details

-  Personal Info
-  Pet Info
-  File Uploads
-  Contracts/Agreements
-  Purchase History

Services

-  Request a Boarding Time
-  Modify Boarding Time
-  My Calendar

Packages

-  Daycare Package History

 Email Cahaba Beach Dog Park

 Communications

 CBDog iDogCams

Mobile App View



ACCOUNT DETAILS

-  Communications 6 →
-  Personal Info →
-  Pet Information →
-  File Uploads →
-  Contracts →
-  Purchase History →
-  Email Cahaba Beach [→
-  CBDog iDogCams →

SERVICES

-  Request Boarding →
-  Modify Boarding →
-  My Calendar →

PACKAGES

-  Package History →

 Logout

